

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
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County Hall, Carmarthen. SA31 1JP

TUESDAY, 12 FEBRUARY 2019

## TO: THE EXECUTIVE BOARD MEMBER FOR LEADER

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER WHICH WILL BE HELD IN THE LEADER'S OFFICE, COUNTY HALL, CARMARTHEN, AT 2.00 PM, ON TUESDAY, 19TH FEBRUARY, 2019 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

*Mark James* CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk
Ref:	AD016-001

# AGENDA

1. **DECLARATION OF PERSONAL INTEREST.**
2. **TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 17TH JANUARY, 2019.** 3 - 6
3. **TARGETED REGENERATION INVESTMENT (TRI) PROGRAMME 2018 - 2021.** 7 - 12
4. **BEACON BURSARY.** 13 - 18
5. **REPORTS NOT FOR PUBLICATION.**  
FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEM IS NOT FOR PUBLICATION AS IT CONTAINS EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007.
6. **CARMARTHENSHIRE BUSINESS START UP/BUSINESS GROWTH FUND.** 19 - 32
7. **CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND.** 33 - 72

*Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.*

Agenda Item 2

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE  
LEADER**

**THURSDAY**, 17 January 2019

**PRESENT: Councillor:** E. Dole (Executive Board Member).

**The following officers were in attendance:**

M. Bull, Economic Development Area Manager  
B Hale, Economic Development Coordinator  
M.S. Davies, Democratic Services Officer

Leader's Office, County Hall, Carmarthen: 10.00 am - 10.45 am

**1. DECLARATION OF PERSONAL INTEREST**

There were no declarations of personal interests.

**2. DECISION RECORD - 19TH DECEMBER, 2018**

**RESOLVED** that the decision record of the meeting held on the 19<sup>th</sup> December, 2018 be signed as a correct record.

**3. REPORTS NOT FOR PUBLICATION**

**RESOLVED** pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

**4. CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in maintaining transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure would be likely to place persons and businesses named in the report at an unfair disadvantage in relation to their commercial competitors.

The Executive Board Member considered applications for assistance from the Carmarthenshire Business Flood Relief Fund.

**RESOLVED** that the following applications for assistance from the Carmarthenshire Business Flood Relief Fund be approved subject to the usual terms and conditions and those specified in the report:-

<u>Applicant</u>	<u>Award</u>
Siop Iago, Newcastle Emlyn	£1850.00
Peter Francis Auctioneers, Carmarthen	£844.00
Steve Jones Car Sales, Carmarthen	£4,999.00
GMJ Body Repairs, Carmarthen	£1544.45

## 5. CARMARTHENSHIRE BUSINESS START UP/BUSINESS GROWTH FUND

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

Further to minute 2 of the meeting held on the 19<sup>th</sup> February 2018 the Executive Board Member considered an application for assistance from the Carmarthenshire Growth Fund. It was also reported that the number of jobs likely to be created in regard to a previously approved Carmarthenshire Business Start-Up Grant to Welshtastic would be 1 full time job and not 2 Full time jobs and 1 Part time job as originally anticipated. The criteria for the grant was still met.

### **RESOLVED**

**5.1** that the following application for assistance from the Carmarthenshire Business Growth Fund be approved subject to the usual terms and conditions and those specified in the report:

<u>Applicant</u>	<u>Award</u>
Morgan La Roche	£8040.54

**5.2** that the previously awarded grant in the sum of £1549.93 to Welshtastic from the Carmarthenshire Business Start-Up Fund be confirmed.

\_\_\_\_\_  
**EXECUTIVE BOARD MEMBER**

\_\_\_\_\_  
**DATE**



**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

**EXECUTIVE SUMMARY**  
**EXECUTIVE BOARD MEMBER LEADER**  
**19<sup>TH</sup> FEBRUARY 2019**

**TARGETED REGENERATION INVESTMENT (TRI) PROGRAMME 2018 - 2021**

**Background**

The Targeted Regeneration Investment (TRI) Programme 2018-2021 is a follow on from the Vibrant and Viable Places programme, which Carmarthenshire County Council successfully delivered within Llanelli town centre through the Opportunity Street project 2014-2017.

The TRI programme proposes to support area based regeneration projects that promote economic regeneration- creating jobs, enhancing skills and employability and creating the right environment for businesses to grow and thrive – with a focus on individuals and areas most in need to ensure prosperity is spread to all parts of Wales.

The following thematic areas for investment have been identified to deliver the aims and objectives of the regional plan for regeneration:

- **Property Enhancement Development Grant (PEDG)** – enhancing building frontages and bringing back commercial floor space into beneficial business use, to support start-ups and growing businesses within the target areas.
- **Sustainable Living Grant (SLG)** – supporting the conversion of commercial floor space into new homes, bringing new tenants into target areas to support the economy and create a safer, more sustainable environment.
- **Strategic Projects** – A fluid portfolio of projects that contribute to the economic regeneration of target areas and support future regeneration opportunities e.g. project of strategic importance within the target areas, community hubs, transport hubs, enabling infrastructure

Officers within Carmarthenshire have been working with partners on a regional application which has been successfully endorsed by Welsh Government. As such it is confirmed that of the £27m regional funding allocation Carmarthenshire will look to attract £6.75m across the three thematic areas by end of the programme March 2021. Swansea is the lead authority, they will manage the PEDG and SLG project management process whereby claims will be drawn down from Swansea retrospectively following payment to third parties. For strategic projects and those of larger values (over £250k) CCC and third party applicants will be engaging directly with Welsh Government.

**Target areas:** In light of the project aims as described above, proposals are focused upon the two key areas of Llanelli (Town Centre & Station Road area) & Ammanford (Town Centre).

**DETAILED REPORT ATTACHED?**

**No**

## IMPLICATIONS

**I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :**

**Signed: Wendy Walters**

**Director of Regeneration and Policy**

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	YES	YES	NONE	NONE	NONE	NONE
<p><b>1. Legal</b></p> <ul style="list-style-type: none"> <li>As a condition of grant Legal charges will need to be registered with the land registry on all buildings that are supported under the programme</li> <li>Officers associated with the TRI programme are liaising with the legal team in order to tailor documentation from WG / Swansea Council to suit the needs of Carmarthenshire County Council. This will include the terms and conditions of grant &amp; legal agreements that will be issued to applicants.</li> <li>The legal department suggest expressed recommendation to delegate the finalisation of the documentation to the Director of Regeneration and Policy along with the Economic Development Manager</li> </ul>						
<p><b>2. Finance</b></p> <ul style="list-style-type: none"> <li>Circa £28m has been allocated regionally with an intervention rate of 70% total project cost. Carmarthenshire's submission has requested £6.75m with the additional 30% of match funding to be sourced by an anticipated private sector investment.</li> <li>Allocation of £1.5m has been made within Carmarthenshire County Council's capital programme.</li> <li>It should be noted that CCC will be required to claim funding back from Swansea retrospectively following payments made to third parties.</li> </ul>						

## CONSULTATIONS

**I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below**

**Signed: Wendy Walters**

**Director of Regeneration & Policy**

- 1.Scrutiny Committee** N/A
- 2.Local Member(s)** N/A
- 3.Community / Town Council** N/A
- 4.Relevant Partners** N/A
- 5.Staff Side Representatives and other Organisations** N/A



**EICH CYNGOR arleinamdani**  
www.sirgar.llyw.cymru

**YOUR COUNCIL doitonline**  
www.carmarthenshire.gov.wales



**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:  
THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Regional approval letter – issued by WG	No ref	The Beacon, Dafen, Llanelli, SA14 8LQ (electronic)

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## EXECUTIVE BOARD MEMBER LEADER 19<sup>TH</sup> FEBRUARY 2019

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr Emlyn Dole</b>	<b>Leader</b>

### BEACON BURSARY

**Recommendations / key decisions required:**

To approve the Beacon Bursary Initiative in advance of the 2019 competition offer.

**Reasons:**

To formally endorse the Beacon Bursary Initiative in its proposed model of delivery

Directorate	Designation	E Mail Address:
Name of Head of Service: Wendy Walters	Director of Regeneration & Policy	WSWalters@carmarthenshire.gov.uk
Report Author: Barry Hale	Economic Development Coordinator	bhale@carmarthenshire.gov.uk
Stuart Walters	Economic Development Manager	swalters@carmarthenshire.gov.uk

**Declaration of Personal Interest (if any):** None declared

**Dispensation Granted to Make Decision (if any):**N/A

**DECISION MADE:**

**Signed:**

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

**EXECUTIVE SUMMARY**  
**EXECUTIVE BOARD MEMBER LEADER**  
**19<sup>TH</sup> FEBRUARY 2019**

**BEACON BURSARY**

The Beacon Bursary has been running successfully for several years and as part of continuous improvement we are aiming to revise some operational and administrative points for the 2019 competition. These are being actioned in preparation for the launch of this years' competition and more importantly, in time for the application stage, delivery of the final and future claims by the winners.

As part of good practice we are seeking endorsement of the proposed principles and model of delivering the scheme.

The Beacon Bursary is an annual competition run by Carmarthenshire County Council in partnership with Coleg Sir Gâr and University of Wales Trinity Saint David and forms part of the Authority's commitment to developing entrepreneurship within the county. The award provides new businesses and entrepreneurs an opportunity to access finance, office space and a wealth of advice and support, and will also provide the best opportunity for their new businesses to flourish. The award is open to further and higher education students studying or living in Carmarthenshire. Winners of the competition are offered free office space within the Beacon Centre for Enterprise in Dafen, Llanelli, along with a cash prize of up to £5000 and mentoring support, so that they can develop their businesses. The budget for the Beacon Bursary is £8k per annum, all of which is contributed by CCC.

The funding offer, accommodation offer at the Beacon and hosting the final is provided by CCC and the partners' contribution include hosting the launch event, designing and printing the Bursary documents, including posters, Expression of interest forms, etc. raising the profile of the Bursary amongst their students, arrange business start-up workshops and support with coordinating the final.

The current guidelines of the Beacon Bursary are:

- Applicants must be studying in further or higher education and residing in or aiming to set up their business in Carmarthenshire
- Individuals or groups are invited to participate in the Beacon Bursary to win financial support, free office space at The Beacon Centre For Enterprise in Dafen and support from business mentor / advisers
- Applicants will be invited to attend a Business Start Up Workshop that will focus on a range of business themes.
- Applicants who are shortlisted for the final will be invited to pitch their business ideas to judges that will select the winners.

**The Offer**

- Up to 12months free desk space in the business incubation office at The Beacon Centre for Enterprise in Dafen, Llanelli
- Financial support up to £5000
- Support from business mentors

There will also be runner up awards of up to six months free office space at The Beacon Centre for Enterprise in Dafen, Llanelli and financial support of up to £2000 and £1000 for second and third places respectively. \*\*Conditions will apply on all financial offers. (50% of the award is paid to the recipients up front, and the second tranche of 50% is paid out on evidence of expenditure of the first tranche. If an applicant needs to purchase an item of more than the 50%, the request is considered and approval sought from Director of Corporate Services, Chris Moore

**DETAILED REPORT ATTACHED?**

**No**

**IMPLICATIONS**

**I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :**

**Signed:** Wendy Walters

Director of Regeneration & Policy

Policy and Crime & Disorder <b>NONE</b>	Legal <b>Yes</b>	Finance <b>YES</b>	ICT <b>NONE</b>	Risk Management Issues <b>NONE</b>	Organisational Development <b>NONE</b>	Physical Assets <b>NONE</b>
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**Legal** – We require support from colleagues in legal to liaise with the winners / runners up to set up a licence agreement to formalise the desk space within the Beacon.

**Finance** - The annual budget requirement is £8,000 and funding is allocated within the Economic Development revenue budget.

50% of the Bursary award to each winner / runners up is paid to the recipients up front, and the second tranche of 50% is paid out on evidence of expenditure of the first tranche. This agreement has already been authorised by Director of Corporate Services Chris Moore. There is flexibility in the agreement to consider cases whereby an applicant can make a case to claim up to 100% of the fund if they need to purchase an item to the value of more than the 50% of the award. Each case of this nature needs approval from Chris Moore.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

**Signed:** Wendy Walters

Director of Regeneration & Policy

1. Scrutiny Committee N/A
2. Local Member(s)
3. Community / Town Council N/A
4. Relevant Partners N/A
5. Staff Side Representatives and other Organisations N/A

Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:  
**THERE ARE NONE**

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# Agenda Item 6

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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# Agenda Item 7

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